



alphatech
IT Support

The Innovation Centre
Vienna Court
Kirkleatham Business Park
Redcar
TS10 5SH

Telephone: 01642 777 767
Fax: 01642 777 768

Online: www.alpha-systems.co.uk
Email: sales@alpha-systems.co.uk

Account Application Form

COMPANY DETAILS

Legal Name of Customer:

Trading Name (if different from above):

Trading Address:

Registered Office (If different from Trading Address)

Name.....

Name.....

Address.....

Address.....

.....

.....

.....

.....

.....

.....

Postcode

Postcode

Telephone

Telephone

Fax.....

Fax

Company Reg. No.

No. of years trading

No. of employees

No. of branches

CONTACT DETAILS

Purchasing	Name:	Direct dial.....
	E-mail Address.....	

Sales	Name	Direct dial:.....
	E-mail Address.....	

Accounts	Name.	Direct dial:.....
	E-mail Address.....	

LEGAL STATUS

Public Limited Company	<input type="checkbox"/>	Partnership	<input type="checkbox"/>	Statutory Body	<input type="checkbox"/>
Private Limited Company	<input type="checkbox"/>	Sole Trader	<input type="checkbox"/>	Trust	<input type="checkbox"/>

If a subsidiary, state name of parent company.....

CREDIT LIMIT

Credit Limit required (inc. VAT) £

TRADE REFERENCES (traded with for not less than two years and appropriate to the amount of credit requested)

Company.....	Company.....
Contact.....	Contact.....
Address.....	Address.....
.....
.....
.....
Postcode	Postcode
Telephone	Telephone

CONFIRMATION

The details given are correct to the best of my knowledge and belief and I / we agree that I / we will accept the trading terms and conditions of sale of Alpha Technoogy Systems Ltd.

I / we agree to the payment terms of 14 days from the date of invoice.

Signature: Date:

Name: (PRINT)

Position within the company:

Proprietor	<input type="checkbox"/>	Partner	<input type="checkbox"/>	Company Secretary	<input type="checkbox"/>	Authorised Official	<input type="checkbox"/>
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Terms and Conditions of Sale

The terms and conditions herein specified relate only to such services and or goods which Alpha Technology Systems Ltd. (hereinafter referred to as "the Company") have agreed to supply and or provide at the date an agreement to supply such services and or goods was formally entered into.

These terms and conditions apply to all transactions. Please read them carefully. They do not affect your statutory rights.

We reserve the right to alter and or change our terms and conditions at any time. Any changes will take effect from the date of posting them to you or the date of posting them on our website, whichever is soonest.

It is the customer's responsibility to read and accept the terms and conditions each time you place an order, to ensure that you are familiar with the most current ones.

For the purpose of clarity "the Company" herein state "that each service and or good supplied will be deemed to be a part of a package, unless the agreement states otherwise".

The terms and conditions stated herein are the sole terms and conditions applicable and may only be varied and or altered by a senior member of "the Company" and any such alteration shall be confirmed in writing in order to be binding.

Payment Terms

Payment terms are within "the Company's" sole discretion and, unless otherwise agreed to by "the Company", our prices and products are subject to change without notice. Promotional terms only apply in the period stated for the duration of that promotion. Whilst we endeavour to ensure that all prices are clearly defined at all times, we are not responsible for errors that occur. If we discover any errors in the price of Services or Products before we accept your order of requirement, we will notify you as soon as possible. The prices quoted will be inclusive, unless otherwise stated.

The Payment terms are exclusively owned by "the Company" and require strict adherence at all times, unless approved upon in written agreement from "the Company", prior to completion of Sale, or Service.

- Unless otherwise agreed in writing, payment is due within 14 days of date of invoice
- All Products and Services remain the property of "the Company" until payment has been received in full.
- Any payment delayed will be considered as non-payment and will automatically be construed as breaking our terms and conditions and will be considered for further action deemed necessary by "the Company" including taking back all goods supplied, without the need to inform you of our intention to do so.

Shipping Charges; Taxes; Title; Risk of Loss

Shipping and handling are additional unless otherwise expressly indicated at the time of sale of Products. Loss or Damage caused by shipment of Products is not the responsibility of "the Company".

You must notify "the Company" within 14 Day of receiving Invoice of any damage, or fault, and "the Company" will endeavour to resolve any issue.

Warranties

"The Company" makes no warranties for Service, Software or any other form of work performed by any employee, or agent of "the Company". Any product is on the "as is" basis and any warranty claim will fall under the terms and conditions of the products manufacture.

Only upon receipt of a signed Service Agreement will "the Company" endeavour to resolve any issues caused under a warranty claim and any such work carried out is done upon the good will of "the Company" to resolve any issues and is not to be considered a warranty claim.

Software

Software, for the purpose of these terms and conditions, relates to Any Operating Systems of any kind and any additional Software that is either bundled with an Operating System or any subsequent Instalment thereon after.

All software is provided subject to the licence agreement that is part of the Software package and you, the customer, agree that you will be bound by such licence agreement. The responsibility to ensure that you are familiar with such licence agreement lies solely with you and not with "the Company", its employees and or agents. Any Software related faults on any systems supported by, purposely built by or in any other such system comprising of Software maintained by "the Company" is not the responsibility of "the Company". Any Software related issues dependable on any Service Level Agreement in place with contractual Software cover is dependable on circumstances and "the Company" reserves the sole right to review and deny any responsibility. "The Company" will, however, uphold our service level agreement in ensuring any issues are resolved in accordance with good practice.

At times, Software can comprise of incomplete programming that is commonly labelled up as "bugs". These "bugs" can and will be the most accomplished cause of Software failure and even though "the Company" will endeavour to resolve these issues to the best of their abilities, "the Company" does not take responsibility for any Data Loss, Operational Loss, Loss of work both domestically and commercially, Down time, loss of earnings of any sorts due to any Software related issues, of any type.

Hardware

All Hardware is provided with full manufacture's warranty, unless otherwise stated and will comply with the terms and conditions set by the manufacture at the time of Hardware install. "The Company" will comply with those terms and will not add any additional warranty onto the already existing manufacture agreement.

"The Company" will ensure that full detailed discussion and information regarding Hardware warranty is included in any service provided, but does not take responsibility in omitting such information. It is the responsibility of the client to ensure that all information is obtained at the time of purchase, or start of any agreement level.

Contractual Services

"The Company" will review each and every Contractual Service on its own accord and will conduct a full survey to ensure that maximum record keeping is maintained and all matters found will be discussed, in full with each client on its own separate merit. All information gathered on a site survey, or otherwise obtained through any other medium will be controlled to apply within the data protection act and will not, at any time, be divulged outside of "the Company". Any member of Staff found to break the codes of practise set by "the Company" will be dealt with.

Any Contractual Agreement will be in full accordance with the client and in the case of separate Terms and Conditions being devised, will at any time, unless otherwise stated be automatically linked to the ones printed herewith.

Personal Documentation

"The Company" will at all times ensure the safeguard of public, private and personal files stored on any machine, or system(s) handled by any member of Alpha Technology Systems Ltd at any time, on site, or on the premises of the customer, either private, or public, or under Contractual agreement, to the best of abilities.

"The Company" does not take responsibility on any data loss incurred due to any form of virulent activity, caused directly, or in-directly by any member of staff, at any time, or at any location. The responsibility of safeguarding a machine or system lies solely with you, the client, public, private or under any form of Service Agreement. Any loss of time, privately, publicly or through business caused directly, or in-directly due to virulent activity resulting in system failure or down-time is the sole responsibility of you, the client. "The Company" will endeavour to minimise the damage caused, but cannot be held responsible for activities of any form of global threat, caused by any form of code, considered to be virulent, or obtrusive in any form.

I.T Support

All I.T Support supplied in any form of communicative manner is purely provided on the premise that it is under the understanding that any such communication is to be correct at that time and to the highest competence. "The Company" does not take responsibility should any information be incorrect and subsequently the direct, or indirect cause of any systems malfunction, whether this to be Hardware related or Software related, of any description, whether directly by a "Company" Employee, or the cause of third party involvement.

Any Communicative response over the telephone, or by the use of email correspondence is done with the understanding that all information taken from you is to be correct and therefore, any subsequent injudiciousness caused is the responsibility of you, the client.

Goods or Services

"The Company" reserve the right when deciding whether or not to accept Any order from you, to undertake certain checks, we may use certain information about you, including any received from a credit reference agency (e.g. with Experian Limited or other agencies). In particular, we may pass your details to Experian Limited (or other agencies) for them to check against certain public and private databases. Experian Limited (or such agencies) may keep a record to use in future security checks. This helps to protect you and us against any fraudulent transactions.

A). "The Company" shall not be held liable for any pricing, typographical, or any error and or omission found within these terms and conditions.
B). The Law of England shall govern any contract and or agreement entered into the "the Company" and or its employees or agents.